

WHAT WE EXPECT FROM YOU

- We would appreciate a resume that is accurate.
- We would appreciate your completion of the Video Resume Profile on our website.
- We would appreciate your willingness to create a Video Resume to enhance your chances of find the job opportunity you want.
- Many of the Opportunities we represent are not advertised and we ask that you don't share information on these positions with others.
- We need to know your target date to make a Career Change so we respect your timeframe.
- If you are only interested in more money, we advise you to meet with your current employer prior to going on interviews. You don't want to jeopardize your career path by accepting a counter-offer.
- Realize the more open and honest you are with us, the better service we can provide you.
- Realize we specialize in your Profession and want to discuss your short as well as long term goals.
- If you make any alterations on your resume, please inform us.
- Prior to our interview, please be sure you have completed your Video Profile and e-mail us and let us know it is completed so we can focus on your priorities during our conversation.
- Realize we have inside information on each of our clients that we will share with you prior to the interview. We need you to make yourself available for this pre-interview preparation.
- When in doubt, please agree to go on the interview. Often it takes your feedback after an interview, to help us fine-tune our search.
- Please share with us the companies you respect, so we can target those companies when we are marketing your skills.
- After each interview, we need you to contact us so we can take our direction from you.
- Please keep us updated on your interview activity, so we don't duplicate efforts.
- It is important that we know what salary and benefit package you will accept so we can negotiate the best offer possible.
- We will need business/professional as well as personal references.